

Dear CCA parents/guardians,

The following are reminders for the CCA medical requirements for the 2014-2015 year school. These reminders include when a physical is required, requirements for students with a medical condition, and standing orders for over the counter medications. *All medical forms will be available for download at www.wearecca.com . Please check the site periodically - will be updated ASAP.

Medical Requirements to complete student medical files:

- Upon admission (any grade): a copy of a physical, immunizations, TB risk assessment, and for preschool through 1st grade, a lead level (usually drawn at the one year well child checkup)
- Upon entering Kindergarten: a copy of a physical and updated immunizations
- Upon entering sixth grade: a copy of a physical and updated immunizations
- Upon entering ninth grade: a copy of a physical and updated immunizations
- Please remember that students entering sixth grade have the option of joining CCA Jr/Sr high school sports. Although a non-sports physical is the requirement, having a sports physical on file will allow your child to join sports anytime during the school year without having to re-accomplish a physical
 - Although the above years require a physical, it is encouraged to provide the CCA nursing office with a copy of the student's annual physical and any time immunizations are given

Students with medical conditions

- All students who have a medical condition that requires or potentially may require medication/emergency medication or treatment during school hours will need to provide a plan from a medical provider and a standing order for the medication/treatment.
- The 2014-2015 Asthma Action Packet and Severe Allergy Packet is posted on the CCA Website. Any form from a medical provider listing the action plan is acceptable. The Parent Information Form must also be submitted as part of the plan.

Prescription and Over the Counter Medications

- All medications (including over the counter medications) need a medical provider's order and a parent/guardian signature prior to being dispensed during school hours
- Currently, CCA does not have pre-signed (by a medical provider) standing orders for over the counter medications. A generic CCA form which can be completed and signed by the medical provider is available on the CCA website. Any form from the student's medical provider is accepted with the parent's signature on the order. *This form is optional.*

Please submit all medical file requirements by the beginning of the school year. If you are able to do so, please notify the nursing office. It is **imperative** that action plans and medications/treatments be turned into the nursing office (Campus 1) or to the front desk (Campus 2) by the first day of school for students with medical conditions such as asthma or severe allergies.